

BEFORE YOU APPLY

Checklist for the Alliance application, including required documents.
Additional documents may be required during enrollment.

PRIMARY APPLICANT INFORMATION

- Mailing Address (Residential)
- Email Address
- Phone Number (Mobile/Landline)
- Demographic Status
 - If you qualify as a Limited Resource Producer, you will be prompted to complete and upload the NRCS Self-Determination Tool
 - If you qualify as a Veteran Producer, you will be prompted to enter the month and year of discharge

FARM INFORMATION

- Farm Address
- Farm County
- Planned Conservation Practices
 - See Page 4 for instructions
- Business Classification (Sole Proprietorship, LLC, etc.)
- Farm Service Agency Number, if known
 - See Page 2 for instructions
- Tract Numbers, if known
 - See Page 2 for instructions
- Add Co-Applicant, if applicable
 - See Page 3 for instructions
- Add Additional Farm, if applicable
 - See Page 2 for instructions

FARM INFORMATION

As Primary Applicant, you are allowed to apply with up to two distinct farms, under two distinct Farm Service Agency (FSA) numbers. Each farm has a maximum combined total of 160, split between Acres or Animal Units however you choose. If you choose to add an additional farm, your total allowable total is 320 Acres or Animal Units.

- Farm Location
 - This may be different than the applicant's residential address
- Farm County
- Planned Conservation Practices
 - See Page 4 for more information about Planned Conservation Practices
- Business Classification (Sole Proprietorship, LLC, etc.)
- Farm Service Agency Number, if known
 - You can apply for the Alliance without an FSA number, but you will be required to obtain it before enrolling in the program. If you do not currently have an FSA number, please contact your local FSA office to apply for one while your application is reviewed.: <https://www.farmers.gov/working-with-us/service-center-locator>. Your district can help you apply.
- Tract Numbers, if known
 - Please include all tract numbers that will be included in your application, for all practices you choose. Your district will help verify which practices will be installed on which tracts after you submit your application
- Add Co-Applicant, if applicable
 - One co-applicant is allowed per FSA number, for a maximum of two co-applicants per application (if you are applying with two unique FSA numbers)
 - Same information required for Farm #1 and Farm #2
- Add Additional Farm, if applicable
 - Applications can include up to two distinct farms, under two distinct Farm Service Agency (FSA) numbers
 - Same information required for Farm #1 and Farm #2

CO-APPLICANT INFORMATION

If you are applying with a co-applicant, please be aware of the following:

- One co-applicant is allowed per FSA number, for a maximum of two co-applicants per application (if you are applying with two unique FSA numbers);
- The same co-applicant may be added to both farms

Mailing Address (Residential)

Email Address

Phone Number (Mobile/Landline)

Demographic Status

Share of Payment (%)

- You will be asked to choose the Share of Payment between the Primary Applicant and the Co-Applicant for each unique farm. The total must equal 100%, and will be automatically totaled at the bottom of the page.

PLANNED CONSERVATION PRACTICES

- Choose Practice
- Choose Enhancements
 - Optional. You may choose as many as you wish to install on the farm.
- Choose Commodity
- Enter Number of Acres or Number of Animal Units You Plan To Enroll
 - The unit will automatically populate based on the chosen practice
 - Minimums vary by state and will automatically populate based on the State entered on Farm #1
 - The maximum number of combined units cannot exceed 160. If your application includes both Farm #1 and Farm #2, the maximum allowed units is 160 each, for up to 320 units per application
- Do you currently maintain this practice?
 - If you have previously installed a practice, you can still submit an application! When your application is under review, your district will verify previously installed practices will determine eligible new acres, new animal units, or an additional enhancement.
- Have you previously installed this practice?
 - If you have previously installed a practice, you can still submit an application! When your application is under review, your district will verify previously installed practices will determine eligible new acres, new animal units, or an additional enhancement.

 [**APPROVED PRACTICES GUIDE**](#)

EVALUATION TOOLS

All enrolled producers will be required to submit greenhouse gas data reports using COMET-Planner.

- Have you previously used COMET-Planner?
- Have you previously used COMET-Farm?
- Have you previously used Field to Market farm planning or other environmental benefit quantification tools?
- Would you like to opt in to using COMET-Farm?
 - You may also choose to report greenhouse gas data using COMET-Farm. **Producers who participate in COMET-Farm will qualify for an additional payment of \$1,000 for the estimated 35 hours required to collect and input historical farm data.**
 - Note that opting in to COMET-Farm does not guarantee you will be selected to participate. If you choose to use COMET-Farm, you will still be required to submit COMET-Planner data.

TERMS AND CONDITIONS

All boxes must be checked in order to submit an application.

- I understand that enrollment is not guaranteed and is subject to funding and eligibility verification;
- I agree to comply with data reporting requirements, including submitting data through COMET-Planner;
- I consent to have control of the land for the term of the contract;
- I consent the land enrolled and the practice(s) requested will not also be enrolled in a USDA Conservation program or other program associated with the USDA's Partnerships for Climate Smart Commodities sponsored grant program;
- I consent the land enrolled and the practice(s) requested will not be dually enrolled in a cost-share program;
- I agree to provide the following completed USDA forms, if requested: (1) AD-1026 (Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification) and have not been determined to be in violation of these provisions; (2) CCC-902 (Farm Operating Plan for Payment Eligibility 2009 and Subsequent Program Years); (3) AD-2047 (Customer Data Worksheet); and (4) Form 578 and Map of Farm with Common Land Units.
- I consent to furnish additional information before receiving the balance of the payments (e.g. yield);
- I agree that failure to meet the terms and conditions of the application and accompanying documents may require refund of payments;
- I agree that the applicant is not a foreign person or entity.
- I consent to be contacted via email or phone regarding this application and other project related opportunities, whether or not selected for the program.

APPLICATION SUPPORT

If you required assistance from an Alliance partner to complete this application, please list their information in this section. This could include assistance from your local soil and water conservation district, extension service, or equity partner.

- Agency or Organization (required)
- Representative Name (optional)
- Date of Assistance (optional)

APPLICATION REVIEW

Please review your completed application and consent that the information provided is true and correct. If you wish, please let us know how you heard about the Alliance.

CONGRATULATIONS!

Now that you have successfully completed your application, it will be sent to your local district for verification. You will receive an email confirming your submission, an attached PDF copy of your application, and a link to set up your Producer Dashboard. If you do not receive this confirmation, please email Samantha Jameson at swrjameson@vt.edu.

Please see the Producer Guide for next steps including estimated time of review and any additional documentation required for enrollment.

 [PRODUCER GUIDE](#)